



To: Members of the Corporate  
Governance Committee

Date: 2 April 2013

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Dear Councillor

You are invited to attend a meeting of the **CORPORATE GOVERNANCE COMMITTEE** to be held at **9.30 am** on **WEDNESDAY, 10 APRIL 2013** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams  
Head of Legal and Democratic Services

## **AGENDA**

### **PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING**

#### **1 APOLOGIES**

#### **2 DECLARATION OF INTERESTS**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

### **3 URGENT MATTERS**

Notice of items, which in the opinion of the Chair should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

### **4 MINUTES** (Pages 5 - 14)

To receive the minutes of the Corporate Governance Committee meeting held on the 27<sup>th</sup> February, 2013.

### **5 TREASURY MANAGEMENT PRESENTATION**

To receive a presentation from the Head of Finance and Assets on Treasury Management, to include an overview of the new budget planning process.

### **6 ANNUAL FINANCIAL AUDIT OUTLINE** (Pages 15 - 28)

To consider a report by the Head of Finance and Assets (copy enclosed) which sets out matters such as roles and responsibilities, the audit approach, reporting, the audit fee, key elements of audit engagement and the financial audit team.

### **7 ELECTRONIC VOTING SYSTEM** (Pages 29 - 30)

To consider a report by the Head of Legal and Democratic Services (copy enclosed) on the operation of the electronic voting system in the Council Chamber and the constitutional implications of changing the way in which it is used.

### **8 WEBCASTING AND REMOTE ATTENDANCE** (Pages 31 - 34)

To consider a report by the Head of Legal and Democratic Services (copy enclosed) on the proposals made by the Welsh Government in respect of webcasting and remote attendance.

### **9 WHISTLE BLOWING POLICY** (Pages 35 - 66)

To consider a report by the Head of Legal and Democratic Services (copy enclosed) on a draft revision to the Council's Whistleblowing Policy.

### **10 CORPORATE SELF ASSESSMENT** (Pages 67 - 94)

To consider a report by the Corporate Improvement Manager (copy enclosed) which details the latest Corporate Self-Assessment and highlights any areas which require future monitoring by the Committee.

**11 CORPORATE GOVERNANCE FRAMEWORK AND ANNUAL GOVERNANCE STATEMENT 2012/13** (Pages 95 - 138)

To consider a report by the Head of Internal Audit (copy enclosed) on the Council's Corporate Governance Framework, which contributes to the production of the Annual Governance Statement.

**12 INTERNAL AUDIT STRATEGY 2013/14** (Pages 139 - 156)

To consider a report by the Head of Internal Audit (copy enclosed) which introduces the Internal Audit Strategy for 2013/14.

**13 INTERNAL AUDIT PROGRESS REPORT** (Pages 157 - 168)

To consider a report by the Head of Internal Audit (copy enclosed) which provides an update on the latest progress of the Internal Audit service in terms of its service delivery, assurance provision, reviews completed, performance and effectiveness in driving improvement.

**14 INTERNAL AUDIT CHARTER** (Pages 169 - 180)

To consider a report by the Head of Internal Audit (copy enclosed) which introduces the revised Internal Audit Charter.

**15 CORPORATE GOVERNANCE COMMITTEE WORK PROGRAMME** (Pages 181 - 182)

To consider the Corporate Governance Committee Forward Work Programme (copy enclosed).

**MEMBERSHIP**

**Councillors**

Raymond Bartley  
Stuart Davies  
Martyn Holland

Gwyneth Kensler  
Jason McLellan  
David Simmons

**Lay Member**

Paul Whitham

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